

Applying & working with us

From finding a role to agreeing the work, pay and next steps.

Find a complete, active role

Read the responsibilities, required skills, location or remote eligibility, hours, duration, pay and response schedule. Example roles are demonstrations and cannot receive applications. Local Somalia recruits for its own businesses and programs.

Apply through the website

Every applicant applies through the specific role page, including people contacted personally or referred by a friend, college or creator. Submit one application per role with your first name, last name, email and WhatsApp number. A message or a shared CV alone is not an application.

Show relevant experience

Have your CV or resume ready for the first conversation. A portfolio, work samples or a short account of relevant experience can replace it. Learning, volunteering and community work may help demonstrate your ability. Share only information relevant to the role; obtain permission before sharing another person's details.

Confirmation and follow-up

For an accepted application submission, keep the email confirmation, reference number and printable receipt. The team should respond within one business day under that role's stated days and time zone. This is an initial response, not a hiring decision. If it is overdue, send the receipt PDF and role link to the website's WhatsApp contact.

Confirm the offer before starting

Ask who is hiring you, who you report to, the agreed work, pay amount and currency, payroll dates, payment method and any transfer fees. Request relevant references if needed. Your written role terms govern the arrangement; a listing or initial message is not an offer. Confidential roles may require an NDA before restricted information is shared.

Work, payment and your information

Follow through, report progress and raise problems early. We follow our payroll schedule and use a payment method that works in your country. Check which published schedule your role uses. Local Somalia handles applicant data; see the privacy notice for access, correction, withdrawal and deletion requests.

Codsiga iyo la shaqayntayada

Helidda shaqo, codsiga, heshiiska shaqada iyo lacagta.

Hel shaqo furan oo faahfaahsan

Akhri masuuliyadaha, xirfadaha, goobta ama shaqada fog, saacadaha, muddada, lacagta iyo jadwalka jawaabta. Shaqooyinka tusaalaha ahi waa tijaabo, codsina ma qaataan. Local Somalia waxay shaqaaleysiisaa ganacsiyadeeda iyo barnaamijyadeeda.

Ka codso bogga

Qof kasta wuxuu ka codsadaa bogga shaqada gaarka ah, xitaa qof si toos ah loola xiriiray ama saaxiib, jaamacad ama abuuraha baraha bulshada soo gudbiyey. Shaqo kasta u dir codsi gaar ah: magaca koowaad, magaca dambe, iimaylka iyo WhatsApp. Fariin ama CV keliya ma aha codsi.

Muuji khibradda ku habboon

Diyaarso CV-gaaga wada hadalka koowaad. Gal shaqo, tusaalooyin ama sharaxaad kooban oo khibraddaada ah ayaa beddeli kara. Waxbarasho, tabaruc iyo hawl bulsho waxay muujin karaan kartidaada. Wadaag xogta shaqada khusaysa oo keliya; oggolaansho hel ka hor wadaagidda xog qof kale.

Xaqiijinta iyo jawaabta

Marka codsiga la helo, hayso iimaylka xaqiijinta, tixraaca iyo rasiidka la daabici karo. Kooxdu waa inay jawaabto hal maalin shaqo gudaheed sida maalmaha iyo aagga waqtiga shaqada. Tani waa jawaab bilow ah, ma aha go'aan shaqaaleysiin. Haddii ay daahdo, PDF-ka rasiidka iyo linkiga shaqada u dir WhatsApp-ka bogga.

Xaqiiji heshiiska ka hor bilowga

Weydii cidda ku shaqaaleysiinaysa, cidda aad la shaqaynayso, hawsha, lacagta iyo nooca lacagta, maalmaha mushaharka, habka lacag-bixinta iyo khidmadaha. Codso tixraacyo haddii loo baahdo. Shuruudaha qoraalka ayaa hagaya heshiiska; liiska shaqo ama fariin bilow ahi ma aha dalab shaqo. Shaqo sir ah waxay u baahan kartaa NDA ka hor xog wadaagid.

Shaqada, lacagta iyo xogtaada

Dhammaystir hawsha, ka warbixi horumarka, dhibaatooyinkana hore u sheeg. Waxaan raacnaa jadwalka mushaharka iyo hab dalkaaga ka shaqeeya. Hubi jadwalka shaqadaada khuseeya. Local Somalia ayaa maamusha xogta codsiga; ogeysiiska asturnaanta ka eeg codsiyada helidda, saxidda, ka noqoshada iyo tirtiridda.